

COMMISSIONER PROCEEDINGS
REGULAR MEETING
JULY 3, 2023

THE BOARD OF COMANCHE COUNTY COMMISSIONERS MET IN REGULAR SESSION AT 9:00 A.M., MONDAY, JULY 3, 2023 IN ROOM 302 OF THE COMANCHE COUNTY COURTHOUSE, LAWTON, OKLAHOMA.

CHAIRMAN JOHNNY OWENS CALLED THE MEETING TO ORDER AND COUNTY CLERK, CARRIE TUBBS CALLED THE ROLL. PRESENT WERE JOHNNY OWENS, JOSH POWERS AND JOHN O'BRIEN. NONE WERE ABSENT.

JOHNNY OWENS RECITED THE LORD'S PRAYER AND LED THE AUDIENCE IN THE PLEDGE OF ALLEGIANCE.

POWERS MOVED TO APPROVE THE READING AND ACCEPTANCE OF THE MINUTES OF JUNE 26, 2023. O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

DISCUSSION AND POSSIBLE ACTION REGARDING THE AMERICAN RESCUE PLAN ACT OF 2021 (ARPA). NO ACTION TAKEN.

OWENS MOVED TO APPROVE THE APPOINTMENT OF A PRIMARY VOTER/PROXY TO CAST VOTES ON BEHALF OF THE COMANCHE COUNTY BOARD OF COMMISSIONERS AT THE NACO ANNUAL CONFERENCE ON JULY 24, 2023. O'BRIEN SECONDED THE MOTION WITH OWENS, O'BRIEN AND POWERS VOTING AYE. NO NAY VOTES.

POWERS MOVED TO APPROVE OKLAHOMA DEPARTMENT OF TRANSPORTATION FORM 324A TO ASSIGN PAYMENT OF \$8,210.00 TO ANADARKO AGENCY BIA, FOR PARCEL 3; .79 ACRES, GRANT OF EASEMENT FOR A RIGHT-OF-WAY FOR COMANCHE COUNTY DISTRICT #3, LOCATED ON THE SOUTH SIDE OF THE CACHE RD OVER WEST CACHE CREEK BRIDGE PROJECT. O'BRIEN SECONDED THE MOTION WITH POWERS, O'BRIEN AND OWENS VOTING AYE. NO NAY VOTES.

O'BRIEN MOVED TO APPROVE ENCUMBRANCE FROM COUNTY USE TAX FUND IN THE AMOUNT OF \$38.00, TO COMANCHE COUNTY RURAL WATER DISTRICT #1, FOR WATER SERVICES PROVIDED TO THE WICHITA MOUNTAINS SENIOR CITIZENS ASSOCIATION. POWERS SECONDED THE MOTION WITH O'BRIEN, POWERS AND OWENS VOTING AYE. NO NAY VOTES.

O'BRIEN MOVED TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

APPROVE RESOLUTION SETTING THE ANNUAL SALARY CALCULATIONS FOR COMANCHE COUNTY ELECTED OFFICIALS FOR THE FISCAL YEAR 2023-2024.

APPROVE RESOLUTION REGARDING EACH PRINCIPAL OFFICER'S APPOINTMENT OF FIRST OR CHIEF DEPUTY, UNDERSHERIFF, OR ASSISTANT AS PER O.S. TITLE 19, § 180.81, B FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 THROUGH JUNE 30, 2024.

APPROVE RESOLUTION DESIGNATING COUNTY DEPOSITORY BANKS FOR FY 2023-2024.

APPROVE THE TREASURERS FINANCIAL STATEMENT ON THE RESALE PROPERTY FUND FOR JUNE 26, 2023.

APPROVE RENEWING PROFESSIONAL SERVICE AGREEMENT BETWEEN THE BOARD OF COMANCHE COUNTY COMMISSIONERS ON BEHALF OF COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND ALEXANDRIA BOWEN, RECORDS CONTROL CLERK, TO PROVIDE GETTING RECORDS READY FOR SCANNING/DESTRUCTION IN SUPPORT OF THE CCHD. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2023 AND TERMINATE ON JUNE 30, 2024. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$18.00 PER HOUR.

APPROVE RENEWING PROFESSIONAL SERVICE AGREEMENT BETWEEN THE BOARD OF COMANCHE COUNTY COMMISSIONERS ON BEHALF OF COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND MIA JOHNSON, RECORDS CONTROL CLERK, TO PROVIDE GETTING RECORDS READY FOR

SCANNING/DESTRUCTION IN SUPPORT OF THE CCHD. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2023 AND TERMINATE ON JUNE 30, 2024. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$18.00 PER HOUR.

APPROVE RENEWING PROFESSIONAL SERVICE AGREEMENT BETWEEN THE BOARD OF COMANCHE COUNTY COMMISSIONERS ON BEHALF OF COMANCHE COUNTY HEALTH DEPARTMENT (CCHD) AND MELISSA GRIEGO-KASTNER, COMMUNITY ORGANIZER, TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF HEALTH IMPROVEMENT STRATEGIES THAT DIRECTLY IMPACT THE CCHD IMPROVEMENT PLAN (CHIP) AND ASSIST THE CCHD IN THE DEVELOPMENT AND PROMOTION OF HEALTHY LIVING OPPORTUNITIES THROUGHOUT COMANCHE COUNTY. THE TERM OF AGREEMENT SHALL BEGIN JULY 1, 2023 AND TERMINATE ON JUNE 30, 2024. THE FEE FOR SERVICES SHALL BE AT THE RATE OF \$20.00 PER HOUR.

APPROVE AGREEMENT FOR WORK ON PRIVATE PROPERTY SUBMITTED BY DALE MILLER, "LANDOWNER", LOCATED AT SW/4, SECTION 21, T4N, R12W, CORNER OF NW CHIBITTY & NW WOLF RD, IN DISTRICT #3, FOR CLEARING DITCHES AND DUMP EXCESS DIRT TO BENEFIT THE COUNTY.

APPROVE ENCUMBRANCE FROM COMANCHE COUNTY HOME FINANCE INTEREST FUND IN THE AMOUNT OF \$2,400.00 TO ODAFF WILDLIFE SERVICES, FOR LABOR AND MATERIALS FOR WILDLIFE DAMAGE MANAGEMENT.

APPROVE ENCUMBRANCE FROM COUNTY USE TAX FUND IN THE AMOUNT OF \$94,589.00 TO ASSOCIATION OF COUNTY COMMISSIONERS FOR THE COMANCHE COUNTY FACILITIES AUTHORITY WORKERS COMPENSATION INSURANCE PREMIUMS FOR FY 2023-2024.

APPROVE ENCUMBRANCE FROM COUNTY USE TAX FUND IN THE AMOUNT OF \$156,017.00 TO ASSOCIATION OF COUNTY COMMISSIONERS FOR THE COMANCHE COUNTY FACILITIES AUTHORITY PROPERTY AND LIABILITY INSURANCE PREMIUMS FOR FY 2023-2024.

APPROVE OFFICIAL'S MONTHLY REPORTS. THERE WERE NONE.

APPROVE MONTHLY P-CARD STATEMENT AND PAYMENTS. THERE WERE NONE.

APPROVE REQUESTS FOR APPROPRIATIONS.

HIGHWAY #1	201,650.20
	15,000.00
	16,120.41
	896.80
	\$233,667.41

HIGHWAY #3	201,650.20
	15,000.00
	571.60
	726.31
	340.60
	641.16
	356.00
	\$219,285.87

CBRI	\$42,958.30
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911 PHONE FEES	531.71
	96.44
	1,469.82

	1,334.63
	365.90
	\$3,798.50
ASSESSOR REVOLVING FEE	658.00
	6.11
	32,880.11
	\$33,544.22
COUNTY CLERK LIEN FEE	\$878.02
COUNTY CLERK PRESERVATION	\$16,950.00
JUVENILE DETENTION CENTER	2,480.00
	1,240.00
	49.10
	5,679.87
	107,717.40
	1,080.00
	1,280.00
	2,440.00
	560.00
	3,200.00
	1,680.00
	920.00
	7,768.33
	321.91
	1,600.00
	\$138,016.61
RESALE PROPERTY	\$425.98
SHERIFF SERVICE FEE	2,047.05
	5,755.96
	2,256.10
	29,448.00
	\$39,507.11
COUNTY DONATION – HOME FINANCE	935.09
	643.02
	270.98
	\$1,849.09
USE TAX	788.46
	77,093.69
	\$77,882.15
FAIR MAINTENANCE – ST	5.75
	24,815.69
	\$24,821.44
GENERAL GOVERNMENT – ST	221.18
	15,624.69
	\$15,845.87

JAIL – ST	26.81 367,639.82 \$367,666.63
SHERIFF – ST	62.20 13,786.49 71,560.00 \$85,408.69
RURAL FIRE – ST	163.71 23,896.59 \$24,060.30
ECONOMIC DEVELOPMENT – ST	30.96 13,786.49 \$13,817.45
AMERICAN RESCUE PLAN ACT 2021	\$4,060.68
LAW LIBRARY	\$4,948.51
DRUG COURT	110.00 270.00 910.00 435.00 \$1,725.00
COURT CLERK RECORDS MANAGEMENT	\$6,057.48

APPROVE TRANSFERS FOR APPROPRIATIONS. THERE WERE NONE.

APPROVE TRANSFER OF FUNDS. THERE WERE NONE.

APPROVE BLANKET PURCHASE ORDERS.
240079, 240085 THROUGH 240116, 240290 THROUGH 240298

APPROVE OVERAGES ON BLANKET PURCHASE ORDERS.
236346 \$0.69, 236355 \$53.18, 236359 \$0.01

APPROVE CLAIMS AND PURCHASE ORDERS FOR PAYMENT.

POWERS SECONDED THE MOTION WITH O'BRIEN, POWERS AND OWENS VOTING AYE. NO NAY VOTES.

THE BOARD ACKNOWLEDGED COURT SUMMONS. THERE WERE NONE.

THE BOARD ACKNOWLEDGED TORT CLAIMS. THERE WERE NONE.

THE BOARD ACKNOWLEDGED OMMA CERTIFICATES OF COMPLIANCE. THERE WERE NONE.

NEW BUSINESS: (CONSIDER ANY MATTER NOT KNOWN ABOUT OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE TIME OF POSTING THIS AGENDA.) THERE WAS NONE.

ELECTED OFFICIALS PARTICIPATION. THERE WAS NONE.

ANNOUNCEMENTS & AUDIENCE PARTICIPATION. MARCIA WITH THE COMANCHE COUNTY PET RESOURCE FOUNDATION SPOKE ABOUT FORMING A COMANCHE COUNTY TASK FORCE TO CREATE ROOMS FOR THE HOMELESS AND THEIR PETS TO STAY OUT OF THE HARSH WEATHER CONDITIONS.

OWENS MOVED TO ADJOURN. POWERS SECONDED THE MOTION WITH OWENS, POWERS AND O'BRIEN VOTING AYE. NO NAY VOTES.

THE FOLLOWING CLAIMS WERE ENTERED ON THE PURCHASE ORDER CALENDAR IN THE COUNTY CLERK'S OFFICE AND APPROVED FOR PAYMENT BY THE BOARD. EMERGENCY PURCHASE ORDERS HAVE DOCUMENTATION ON FILE IN THE COUNTY CLERK'S OFFICE. ASTERISKS* IDENTIFY EMERGENCIES.

ARPA 2021

000124	FLOYD & DRIVER PLLC	\$ 42,643.78	PROFESSIONAL SVC
000125	COMANCHE CO RWD #3	\$ 163,167.28	ARPA-SUBRECIPIENT
000126	DUB ROSS CO LLC	\$ 2,841.60	PIPE

GENERAL

002884	ODP BUSINESS SOLUTIONS LLC	\$ 181.00	OFFICE SUPPLIES
002885	SAMS CLUB DIRECT	\$ 335.64	MISC SUPPLIES
002886	PEREGRINE CORP	\$ 178.98	BUSINESS CARDS
002887	ENVIRONMENTAL SYSTEMS RESEARCH INSTITU	\$ 1,417.00	SOFTWARE LICENSING
002888	AMAZON CAPITAL SERVICES	\$ 1,367.26	OFFICE SUPPLIES
002889	AMAZON CAPITAL SERVICES	\$ 194.99	SCANNER
002890	JAMES SUPPLIES LLC	\$ 3.00	EST OF NEEDS
002891	HIGH TECH OFFICE SYSTEMS	\$ 72.74	COPIER MAINT
002892	SUMMIT UTILITIES OKLAHOMA INC	\$ 40.41	SERVICE
002893	AT & T	\$ 377.84	SERVICE
002894	PUBLIC SVC CO OF OK	\$ 485.08	SERVICE
002895	PUBLIC SVC CO OF OK	\$ 111.79	SERVICE
002896	PUBLIC SVC CO OF OK	\$ 13,696.00	SERVICE
002897	PUBLIC SVC CO OF OK	\$ 198.61	SERVICE
002898	SUMMIT UTILITIES OKLAHOMA INC	\$ 1,412.40	SERVICE
002899	ESCO MECHANICAL LLC	\$ 4,909.46	PARTS/LABOR/REPAIRS
002900	U S POSTAL SERVICE	\$ 653.04	STAMP(S)
002901	AMAZON CAPITAL SERVICES	\$ 1,195.04	MEDICAL DEVICE
002902	HART, CAROL	\$ 319.97	TRAVEL
002903	VAUGHN, TREVOR W.	\$ 582.36	TRAVEL
002904	PURE WATER PARTNERS LLC	\$ 48.00	RENTAL

HEALTH

000656	CONSUMER TEXTILE CORPORATION	\$ 79.10	SERVICE
000657	CONTROL SOLUTIONS INC	\$ 358.00	PARTS & REPAIRS
000658	VERIZON WIRELESS	\$ 190.05	SERVICE
000659	GLENN OIL COMPANY LLC	\$ 28.26	PUMP GAS, ETC
000660	VERIZON WIRELESS	\$ 29.99	JETPACK
000661	MCKESSON MEDICAL-SURGICAL	\$ 1,131.65	VACCINE
000662	SOUTHWEST CHEMICAL OF LAWTON INC	\$ 343.80	PAPER TOWELS
000663	AT & T	\$ 1.47	SERVICE
000664	LUCKSTED 1 LUCKY LAWN SVCS LLC	\$ 1,500.00	LANDSCAPE SERVICE
000665	CLAYCO INDUSTRIES	\$ 323,006.44	ROOF REPLACEMENT

HIGHWAY

002478	DON EVANS WINDOW TINT LLC	\$ 220.00	WINDOW TINT
002479	SAMS CLUB DIRECT	\$ 169.22	SUPPLIES
002480	TRANSMISSION EXCHANGE OF CHICKASHA INC	\$ 2,071.00	TRANSMISSION REPAIR